



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
February 7, 2024 – 8:30 AM  
962 St. John Avenue  
In Person & Virtually

ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: M. Barber, G. Cleland, D. Green, B. Wright, S. Nodge and W. Oliver
- Staff: D Henderson, Chief Administrative Officer; K. Green, Executive Assistant. L. Goss, Legislative Manager; and A. Hlady, FCSS

1. **CALL TO ORDER**

Mayor Anderberg called the meeting to order at 8:30 am.

2. **AGENDA APPROVAL**

**GREEN:**

That the Committee of the Whole for the Town of Pincher Creek agrees to add 8.5 Strategic Planning and 8.6 Engagement Survey to the February 7, 2024, Committee of the Whole Agenda.

**CARRIED COTW 2024-016**

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek accepts the February 7, 2024, Committee of the Whole Agenda as amended.

**CARRIED COTW 2024-017**

*B. Wright left meeting at 8:36am*

*S. Nodge Joined meeting at 8:59am*

3. **SCHEDULED DELEGATIONS**

**3.1 Staff Introductions**

4. **COMMITTEE REPORTS**

- BARBER:** Jan 3, 2024 – Committee of the Whole
- Jan 4, 2024 – Pincher Creek Early Learning
- Jan 8, 2024 – Regular Council Meeting
- Jan 10, 2024 – Community Futures
- Jan 11, 2024 – Landfill Committee

 Initial


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Jan 22, 2024 – Regular Council Meeting  
Jan 23, 2024 - Pincher Creek Early Learning  
Jan 24, 2024 – Landfill Committee  
Jan 25, 2024 – Community Futures  
Jan 29, 2024 – IDP Meeting & Special Council Meeting  
Jan 30, 2024 – Joint Council Meeting  
Jan 29, 2024 – Community Futures

**GREEN:** Jan 3, 2024 – Committee of the Whole  
Jan 4, 2024 – Pincher Creek Early Learning  
Jan 8, 2024 – Regular Council Meeting  
Jan 17, 2024 – PAC Meeting  
Jan 22, 2024 – Regular Council Meeting  
Jan 23, 2024 - Pincher Creek Early Learning  
Jan 29, 2024 – Special Council Meeting  
Jan 30, 2024 – Joint Council Meeting

**NODGE:** Jan 8, 2024 – Regular Council Meeting  
Jan 17, 2024 – MDSA Meeting  
Jan 22, 2024 – Regular Council Meeting  
Jan 24, 2024 – Pincher Creek Foundation  
Jan 25, 2024 – Pincher Creek Emergency Services  
Jan 29, 2024 – Special Council Meeting  
Jan 30, 2024 – Joint Council Meeting

**OLIVER:** Jan 3, 2024 – Committee of the Whole  
Jan 8, 2024 – Regular Council Meeting  
Jan 17, 2024 – Communities in Bloom  
Jan 17, 2024 – MDSA Meeting  
Jan 22, 2024 – Regular Council Meeting  
Jan 29, 2024 – Special Council Meeting  
Jan 30, 2024 – Joint Council Meeting

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**WRIGHT:** Jan 3, 2024 – Committee of the Whole  
Jan 8, 2024 – Regular Council Meeting  
Jan 17, 2024 – MDSA Meeting  
Jan 22, 2024 – Regular Council Meeting  
Jan 29, 2024 – Special Council Meeting  
Jan 30, 2024 – Joint Council Meeting

**CLELAND:** Jan 3, 2024 – Committee of the Whole  
Jan 8, 2024 – Regular Council Meeting  
Jan 18, 2024 – Community Housing  
Jan 22, 2024 – Regular Council Meeting  
Jan 29, 2024 – Special Council Meeting  
Jan 30, 2024 – Joint Council Meeting

**ANDERBERG:** Jan 3, 2024 – Committee of the Whole  
Jan 4, 2024 – Pincher Creek Early Learning  
Jan 5, 2024 – Mayor & Reeves  
Jan 8, 2024 – Regular Council Meeting  
Jan 18, 2024 – AB Munis Webinar  
Jan 22, 2024 – Regular Council Meeting  
Jan 23, 2024 - Pincher Creek Early Learning  
Jan 25, 2024 - EOEP Munis 101 Course  
Jan 29, 2024 – Special Council Meeting  
Jan 30, 2024 – Joint Council Meeting

**CLELAND:**

That the Committee of the Whole for the Town of Pincher Creek accepts the committee reports as presented.

**CARRIED COTW 2024-018**

**5. ADMINISTRATION**

**6. BUSINESS ARISING FROM THE MINUTES**

**7. POLICY**

 Initial

**7.1 Council Code of Conduct Bylaw 1622-24**

**NODGE:**

That Council for the Town of Pincher Creek direct administration to amend the Council Code of Conduct Bylaw 1622-24 as discussed.

**CARRIED COTW 2024-019**

**7.2 Bylaw 1606 Economic Development Committee Bylaw and Community Housing Committee Terms of Reference**

**OLIVER:**

That Council for the Town of Pincher Creek discuss combining the inactive economic development committee with the community housing committee.

**CARRIED COTW 2024-020**

**8. NEW BUSINESS**

**8.1 CFEP Grant Letter of Support**

**CLELAND:**

That Council for the Town of Pincher Creek approve a letter of support to the Cowley Lions Club for their CFEP grant application to upgrade the power at the Cowley Castle River Campground.

**CARRIED COTW 2024-021**

**8.2 SASCI Request to Town of Pincher Creek for Letter of Support**

**GREEN:**

That Council for the Town of Pincher Creek provide a Letter of Support to the Southwest Alberta Sustainable Community Initiative (SASCI) for its application to the Alberta Government's Small Community Opportunity Programs for a part-time Community Energy Specialist.

**CARRIED COTW 2024-022**

*Mayor Anderberg recused himself from the meeting for conflicts of interest at 10:20am*

**8.3 Mayors Course Request**

**CLELAND:**

That Council for the Town of Pincher Creek That Committee of the Whole for the Town of Pincher Creek approves Mayor Anderberg taking the Munis 101 and Councils Role in Service Delivery Courses and authorizes the town cover the registration costs of \$619.50.

**CARRIED COTW 2024-023**


*Mayor returned to meeting at 10:33am*

**8.4 Exemplary Service Medal Recommendation Pat Neumann**

**OLIVER:**

That Council for the Town of Pincher Creek That Committee of the Whole for the Town of Pincher Creek agrees to recommend Patrick Neumann for recipient of the Exemplary Services medal.

**CARRIED COTW 2024-024**

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*Mayor Anderberg called a recess at 10:15 am*

*Mayor Anderberg called the meeting back to order at 10:27 am*

**8.5 Strategic Planning**

**8.6 Engagement Survey**

**9. Closed Session**


**10. Adjournment**

**OLIVER:**

That this session of Committee of the Whole be adjourned at 10:42 am.

**CARRIED COTW 2024-025**

**APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 12<sup>th</sup> DAY OF FEBRUARY 2024**

  
\_\_\_\_\_  
Mayor, D. Anderberg

  
\_\_\_\_\_  
CAO, D. Henderson

 Initial

